

# Accommodation Application Form

HELP University Damansara Heights



**HOSTELPRO SDN BHD (1213744-U)**

1. Please write in **BLOCK LETTERS**.
2. Please read and understand the **Conditions of Reservations** before submitting the form.
3. Please email the completed form to [confiance39@gmail.com](mailto:confiance39@gmail.com)
4. Payment can be made via Cash, Crossed Cheque, Bank Draft,  
Cash Deposit or Internet Banking in favour of:

*HOSTELPRO SDN BHD*

*CIMB BANK*

*8008-4265-30*

Please paste  
recent  
photographs  
here

## STUDENT PARTICULARS

Name :

IC/Passport No :

Contact Number :

Email Address :

Nationality :

Home Address :

## EMERGENCY CONTACT

Name :

Relationship :

Contact Number :

**\*Note: Agents are not allowed in this capacity**

## ENROLMENT DETAILS

Course Enrolled :

Course Commencing Date:

Expected Check-In Date :

## SELECTION OF ACCOMMODATION

Please choose 3 suitable options and rank from 1 to 3.

“1” being most preferred.

Applicant is encouraged to indicate the room type preferred in the box.

	Price	Please label the Top 3 preference
<b><u>HP TERRACE</u></b>		
Single Room	RM 850	
Sharing Room	RM 550 to RM 600	
Triple Sharing Room	RM 550 to RM 600	
<b><u>HP BUNGALOW</u></b>		
Single Room	RM 850 to RM1200	
Sharing Room	RM 600 to RM750	
Triple Sharing Room	RM 625	

Applicant will be contacted once the application is processed, and advice will be given on specific room type available.

### **Conditions of Reservation**

1. Application form must be filled in full to facilitate accurate processing.
2. Room allocations subject to availability.
3. Applicant is required to pay RM200 when submitting the application form. Note that this payment goes to the account stated above (HOSTELPRO SDN BHD), and it is non-refundable in any case of cancellation.
4. Unless received booking confirmation notification (via email or hardcopy), the payment does not guarantee confirmation of the selected location.
5. Upon confirmation of the availability of rooms, applicant is required to pay the balance of all sums (deposit + advance rental) to secure the booking as it is on first-come-first-serve basis.
6. Reservation made is not transferrable.
7. Reservation and payment made cannot be brought forward for next coming intakes once the room is secured.
8. Applicant is required to sign **one year** tenancy agreement for all accommodation locations.
9. Based on check-in date, the following shall apply:-
  - a. From 1<sup>st</sup> to 15<sup>th</sup> of the month – full month rental
  - b. From 16<sup>th</sup> to 31<sup>st</sup> of the month – half month rental

Signature of Applicant

Name of Applicant

Date