

Accommodation Application Form

HELP University Subang 2



HOSTELPRO SDN BHD (1213744-U)

1. Please write in **BLOCK LETTERS**.
2. Please read and understand the **Conditions of Reservations** before submitting the form.
3. The form can be submitted through email at hostelprosubang2@gmail.com (or WhatsApp 018-3899897).
4. Payment can be made via Cash, Crossed Cheque, Bank Draft, Cash Deposit or Internet Banking of RM200/- in favour of:

Please paste
recent
photographs
here

HOSTELPRO SDN BHD
CIMB Bank Acct No: 8008-4265-30

STUDENT PARTICULARS

Name :
IC/Passport No :
Contact Number :
Email Address :
Nationality :
Religion :
Hobby :
Home Address :

EMERGENCY CONTACT

Name :
Relationship :
Contact Number :

**Note: Agents are not allowed in this capacity.*

ENROLMENT DETAILS

Course Enrolled :
Course Commencement Date :
Expected Check-In Date :

SELECTION OF ACCOMMODATION

Please choose 3 suitable options and rank from 1 to 3.

“1” being most preferred.

Applicant is encouraged to indicate the room type preferred in the box.

(eg: Bedroom 3 under HP Villa)

	HP Villa	Subang Residence	Atria Residence	Damai Apartment	Shophostel
Environment	Excellent <i>(recommended)</i>	Excellent <i>(recommended)</i>	Good <i>(recommended)</i>	Fair	Fair
Distance	Walking: 10min Shuttle: 2min	Walking: 15min Shuttle: 2min	Walking: 10min Shuttle: 2 min	Walking: 3min	Walking: 3min
Price Range	RM550-850	RM450-800	RM450-680	RM590-900	RM450-750
<i>Please label the top 3 preference</i>					
<i>Preferred room type (single/ sharing)</i>					

Applicant will be contacted once the application is processed and advice will be given on specific room type available.

Conditions of Reservation:

1. Application form must be filled in full to facilitate accurate processing.
2. Room allocations are subject to availability.
3. Applicant is required to pay RM200/- when submitting the application form. Note that this payment goes to the account stated above (HOSTELPRO SDN BHD) and it is non-refundable in the case of cancellation.
4. Unless the booking confirmation notification (via email, WhatsApp or hardcopy) has been sent to the applicant, payment does not guarantee confirmation of the selected location.
5. Upon confirmation of the availability of rooms, applicant is required to pay the balance of all sums (**3 months' deposit + advance rental**) to secure the booking as it is on first-come-first-serve basis.
6. Reservation made is not transferrable.
7. Reservation and payment made cannot be brought forward for next coming intakes once the room has been secured.
8. Applicant is required to sign **two years'** tenancy agreement (applicable for all accommodation types).
9. Based on check-in date, the following shall apply:
 - a. From 1st to 15th of the month – full month rental
 - b. From 16th to 31st of the month – half month rental

Signature of Applicant

Name of Applicant

Date

Agency Name
(If Applicable)